

Missing documents for your application as an EU worker

Dear Anna Kowalski,

We are unable to complete the processing of your application because some required documents are missing.

Please submit the following documents:

1. **The application form for equal treatment as an EU worker** — this is needed to process your application.
2. **Confirmation of enrolment from VIA University College** — this is needed to document your enrolment in your education.
3. **Your passport or national identity card** — this is needed to confirm your identity.
4. **Your employment contract or other proof of employment with Netto (Salling Group A/S)** — this is needed to document your employment.
5. **Payslips for February through July 2026** — these are needed to document your employment and payments during the required period.
6. **A work schedule or record of working hours for February through July 2026** — this is needed to document the hours you worked.
7. **Your EU registration certificate** — this is needed as documentation of your registration as an EU citizen.

The case cannot be completed until we have received the missing documents.

Please send the documents by [deadline] and refer to case number [case number].

Yours sincerely,

[Case officer]

Danish Agency for Higher Education and Science — SU